

METRO SPEECH-LANGUAGE NETWORK

Dear Exhibitor:

The Metro Speech-Language Network would like to invite you to participate in our annual Metro Speech-Language Symposium to be held on **January 29th and 30th, 2010**. (VENDORS WILL EXHIBIT SATURDAY, January 30th ONLY.) We are expecting approximately 500 public school speech-language pathologists to attend this year's symposium. It is a wonderful opportunity for school-based therapists to network and preview exhibitors' selections of new therapy materials. Participants have always enjoyed vendor displays and have welcomed the opportunity to preview and purchase products.

You may participate in the Metro Speech-Language Symposium by purchasing exhibit space at the conference and/or donating an item to our silent auction. Your exhibit space may include one or more standard banquet tables with drape and skirt, and two chairs. Electrical hook-ups will be available if requested. All other equipment must be provided by you (A/V equipment, stands, signage, etc.). The fee is \$125 per table. A complimentary boxed lunch will be available on Saturday for vendors. The exhibitor fee does not include conference registration. If you wish to attend any speaker sessions, you must register separately. This year's symposium will be held at the **Denver Marriott South at Park Meadows 10345 Park Meadows Drive Littleton, CO 80124**.

Please make all arrangements for shipping materials and/or accommodations directly with the hotel. The hotel number is 303-728-5942.

We are also soliciting items for our fundraiser that takes place on Friday evening, January 29th. We welcome all speech-language related materials as donations. If you are sending donated items for the silent auction, please contact us beforehand. Proceeds from the fundraiser help keep the cost of the conference down so that more participants from across the state can attend. Our organization is a non-profit and your donation is tax deductible. This fundraiser has always been a major draw for conference participants.

Thank you in advance for your participation. Please check out our website: www.metrospeechlanguagenetwork.org for more details about us. If you donate an item we will advertise your website or company logo on our main page.

Please note that submission of your intent to participate does not guarantee you an exhibit space; however, every effort will be made to accommodate all those wishing to attend. A confirmation letter will be sent to you by December 10th or earlier. More detailed information will be included in the confirmation letter. If you would like to send catalogues for display at the conference, please feel free to do so. There is no cost for a table if you are just sending catalogues or donating an item to the auction. Thank you!!!

A representative from the Metro Speech-Language Network will contact you in the next few weeks. If you are interested in participating, please fill out the vendor registration form and send to the contact below. If you have further questions, please do not hesitate to contact me:

Elizabeth Levine
eslevine@aps.k12.co.us
(419) 944-8986

Elizabeth Levine c/o Metro Speech-Language Network
P. O. Box 3946
Greenwood Village, CO 80155.

Your request must be submitted by December 1, 2009.

Sincerely,

The Metro Speech-Language Network